

# GUIDELINES FOR AUTHORS

## (Please note new submissions process)

*Natural Areas Journal* provides a forum for communication among persons involved in the identification, preservation, protection, and management of natural areas and elements of natural diversity. We welcome articles focusing on nature preserves, natural areas, state or national parks, rare and endangered species, land preservation, and practical approaches to natural area work.

*Natural Areas Journal* welcomes manuscripts for publication in several categories. **Research Articles** (2000 to 7500 words) are peer-reviewed and detail original research in which new data, concepts, or applications are presented. **Research Notes** (3000 words or less) are peer-reviewed and report results of completed original research projects of smaller scope. **Conservation Issues articles** (2000 to 7500 words) are reviewed by at least one Associate Editor. They may summarize observational research that involves minimal quantitative data, review legislation pertinent to the natural areas profession, discuss trends and issues in biodiversity conservation and management, or be reviews or syntheses of topics related to natural areas and the preservation of biodiversity. **Stewardship in Action articles** are short communications (3000 words or less) reviewed by the Editorial Board that describe new techniques and equipment, research in progress, and innovative or best management practices. Natural area managers are encouraged to not only report on techniques that worked, but also on those that did not. For authors who do not have the time to write a Stewardship in Action article, we can assign a writer who will interview you and prepare it (contact the Editor). **Forum submissions** (less than 1000 words) comment on material published in the *Natural Areas Journal* or address issues of general interest to natural area professionals. **Book Reviews** (1000 to 2000 words) focus on titles received. Prospective book reviewers and publishers should visit [naturalareas.org/journal](http://naturalareas.org/journal) or contact the Book Review Editor at [najbookreviews@gmail.com](mailto:najbookreviews@gmail.com) for more information.

Authors whose papers contain extensive supplementary tabular material or appendices may be asked to post the material on a website or provide other methods for readers to access the information. Instructions for accessing or obtaining supplementary material should be provided in the text of an article (e.g., website URL, mailing address, etc.). Websites posting material that supplement papers published in the *Natural Areas Journal* should provide a link to the Natural Areas Association website <http://www.naturalareas.org>. **Authors planning to submit manuscripts significantly longer than 7500 words should first contact the Editor.**

### PREPARATION OF MANUSCRIPTS

Submit an electronic copy of your double-spaced manuscript in MS Word. Tables formatted in MS Excel and figures should be submitted as separate files.

All articles should begin with an informative but **brief** title (avoid abbreviations) followed by the authors' names and addresses (indicate the corresponding author). Include the phone number, email address, and a brief biographical sketch for *each* author. Include a word count for the manuscript (all text from abstract through literature cited) following the authors' addresses. Papers should include an abstract (250 words maximum) that concisely reports the purpose and results of the research or review. Following the abstract, please provide a list of up to five index terms. For most papers, two levels of subheads will suffice. Footnotes should not be used in the text but may be used in tables and should be denoted by superscripted lowercase letters. Express all measurements in metric units. All maps submitted must contain a compass and a scale (in metric units). Refer to *Merriam Webster's Collegiate Dictionary, Eleventh Edition*, for spelling and hyphenation. Scientific names of taxa must be supplied, specifically at first mention of a vernacular name in both the abstract and in the text. Include naming authority at first mention of species in the text. Check a current issue of the Journal for the correct style for citing literature (be sure to provide place of publication). Authors should verify the accuracy of all references and that all have been cited in the text. The editorial staff reserves the right to adjust the author's style to standards of uniformity.

**Figures:** printed high-quality paper copies as well as digital files ( $\geq 300$  dpi) of line drawings, maps, and graphs **are essential**. Figures must be *at least* the actual size to be printed on the page and meet the above resolution requirement as well. Refer to the Instructions for Authors for detailed specifications/formatting. Color figures may be published at an extra cost to the author. Photos: as potential cover images, we invite submissions of high-quality digital photographs

representative of your research (must be a *minimum* of 5" wide by 4" height AND minimum of 300 dpi). Please include: the photographer's name and contact information, plus a brief description of the image (e.g., location, species, background info).

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## **PAGE CHARGES**

Authors of Research Articles, Research Notes, and Conservation Issue articles will be charged \$60/pg (NAA current members), and \$100/pg (nonmembers), to help defray the costs of publication. Stewardship in Action articles presently do not incur page charges